



Simcoe Muskoka  
**Workforce  
Development Board**

Simcoe & Muskoka

# Catalogue *of* Employment Services





## Introduction

The objective of this catalogue is to provide a complete reference resource of the employment service providers in Simcoe and Muskoka.

The employment service providers listed in this guide are keen to connect employers with people looking for work, and connect job seekers with employers.

Learn about how employers and job seekers can benefit from the various programs, hiring and training incentives, and the coordination of services through the employment services in Simcoe and Muskoka provided in this guide. We hope that you find this catalogue useful in supporting your employment search efforts.



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## BARRIE AREA NATIVE ADVISORY CIRCLE

Address	1405 - 64 Cedar Pointe Drive, Barrie, ON L4N 5R7
Phone Number	705-734-1818
Fax Number	705-734-1812
Email	<a href="mailto:admin@banac.on.ca">admin@banac.on.ca</a>
Web-Site	<a href="http://www.banac.on.ca">www.banac.on.ca</a>
Areas Served	Barrie, Orillia, Midland and surrounding area
Supports and Services	

BANAC offers a variety of programs and services.

Vision statement: “BANAC collectively serves as a planning organization based upon the concepts of lifelong learning, self-determination, and community participation. We are dedicated to promoting a holistic approach to address common concerns of all member communities. We will instill the importance of the Anishnabe language, wisdom and knowledge in all our endeavours.”



## BARRIE NATIVE FRIENDSHIP CENTRE

Address 175 Bayfield Street,  
Barrie, ON L4M 3B4  
Phone Number 705-721-7689  
Fax Number 705-721-7689  
Email [v.mcleod@bnfc.ca](mailto:v.mcleod@bnfc.ca)  
Website [www.bnfc.ca](http://www.bnfc.ca)  
Areas Served Simcoe County  
Supports and Services

- Employment Counselling
- Employment Related Programs
- Resume & Cover Letter Assistance
- Faxing, Job Search, and Referrals



## BradfordWORKS (CONTACT)

Address	95 Holland Street West, Unit 105, Bradford, ON L3Z 2A7
Phone Number	905-778-5098
Fax Number	905-778-9059
Email	<a href="mailto:isabelle@Contactsouthsimcoe.ca">isabelle@Contactsouthsimcoe.ca</a>
Website	<a href="http://www.bradfordworks.ca">www.bradfordworks.ca</a>
Areas Served	South Simcoe
Supports and Services	

- All Canadians – no fees
- Employment Service including Employment Counselling
- Workshops and Information and Referral
- Job Developing
- Employer Incentives
- Client Supports
- Job Posting Board
- High Speed Internet
- Telephone
- Photocopying
- Faxing



## BREAKING DOWN BARRIERS INDEPENDENT LIVING RESOURCE CENTRE

Address 115 Hurontario Street, Suite 203,  
Collingwood, ON L9Y 2L9  
Phone Number 705-445-1543 ext. 302  
Fax Number 705-445-1656  
Email [worklinks@breakingdownbarriers.ca](mailto:worklinks@breakingdownbarriers.ca)  
Website [www.breakingdownbarriers.ca](http://www.breakingdownbarriers.ca)  
Areas Served Georgian Triangle  
Supports and Services

- Career Counseling
- Resume Preparation
- Interview Skills
- Job Search
- Job Placement
- Employment Skills Upgrading
- Self-Employment
- Wage Subsidy
- Accommodation



## BUSINESS ENTERPRISE RESOURCE NETWORK (BERN)

Address	121 Commerce Park Drive, Unit A, Barrie, ON L4N 8X1
Phone Number	705-792-0989
Fax Number	705-792-0988
Email	<a href="mailto:info@businessenterprise.ca">info@businessenterprise.ca</a>
Website	<a href="http://www.businessenterprise.ca/sea/">www.businessenterprise.ca/sea/</a>
Areas Served	Barrie and South Simcoe
Supports and Services	

At the Business Enterprise Resource Network (BERN) you can find information and resources to help you make the right decisions during your business start-up and to develop your management capabilities as your business grows! We are the delivery agent for the Ontario Self Employment Benefit Program. If you are unemployed and meet certain criteria you may qualify for the OSEB program. This Employment Ontario program is funded in part by the Government of Canada. It provides up to 42 weeks of business start up training and support through seminars, workshops, mentoring, and coaching. For more information visit [www.selfemploymentassistance.ca](http://www.selfemploymentassistance.ca).

### What is BERN?

BERN is a not for profit corporation specializing in assistance for new and existing businesses. We have been operating since 1999 thanks to the dedicated ongoing support of our private, public and not-for-profit sector alliance partners.

### What does BERN offer?

- Access to Support Services
- Resource libraries
- Seminars and workshops
- Government forms and information
- Supported by professional Business Consultants



## BUSINESS ENTERPRISE RESOURCE NETWORK (BERN)

Address	440 Ecclestone Drive, Unit C4, Bracebridge, ON P1L 1Z6
Phone Number	705-645-4225
Fax Number	705-645-8682
Email	<a href="mailto:info@businessenterprise.ca">info@businessenterprise.ca</a>
Website	<a href="http://www.selfemploymentassistance.ca">www.selfemploymentassistance.ca</a>
Areas Served	Muskoka Lakes, Bracebridge, Huntsville, Lake of Bays, and Gravenhurst

### Supports and Services

At the Business Enterprise Resource Network (BERN) you can find information and resources to help you make the right decisions during your business start-up and to develop your management capabilities as your business grows! We are the delivery agent for the Ontario Self Employment Benefit Program. If you are unemployed and meet certain criteria you may qualify for the OSEB program. This Employment Ontario program is funded in part by the Government of Canada. It provides up to 42 weeks of business start up training and support through seminars, workshops, mentoring, and coaching. For more information visit [www.selfemploymentassistance.ca](http://www.selfemploymentassistance.ca).

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***BUSINESS ENTERPRISE  
RESOURCE NETWORK***

## BUSINESS ENTERPRISE RESOURCE NETWORK (BERN)

Address	1 First Street, Suite 206, Collingwood, ON L9Y 1A1
Phone Number	705-445-7333
Fax Number	705-445-2127
Email	<a href="mailto:info@businessenterprise.ca">info@businessenterprise.ca</a>
Website	<a href="http://www.selfemploymentassistance.ca">www.selfemploymentassistance.ca</a>
Areas Served	Collingwood and surrounding area
Supports and Services	

At the Business Enterprise Resource Network (BERN) you can find information and resources to help you make the right decisions during your business start-up and to develop your management capabilities as your business grows!

We are the delivery agent for the Ontario Self Employment Benefit Program. If you are unemployed and meet certain criteria you may qualify for the OSEB program. This Employment Ontario program is funded in part by the Government of Canada. It provides up 42 weeks of business start up training and support through seminars, workshops, mentoring, and coaching. For more information visit [www.selfemploymentassistance.ca](http://www.selfemploymentassistance.ca).

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***BUSINESS ENTERPRISE  
RESOURCE NETWORK***

## BUSINESS ENTERPRISE RESOURCE NETWORK (BERN)

Address	22 Peter Street, South, Orillia, ON L3V 7A3
Phone Number	705-324-0300
Fax Number	705-325-0340
Email	<a href="mailto:info@businessenterprise.ca">info@businessenterprise.ca</a>
Website	<a href="http://www.selfemploymentassistance.ca">www.selfemploymentassistance.ca</a>
Areas Served	Orillia and surrounding area
Supports and Services	

At the Business Enterprise Resource Network (BERN) you can find information and resources to help you make the right decisions during your business start-up and to develop your management capabilities as your business grows! We are the delivery agent for the Ontario Self Employment Benefit Program. If you are unemployed and meet certain criteria you may qualify for the OSEB program. This Employment Ontario program is funded in part by the Government of Canada. It provides up to 42 weeks of business start up training and support through seminars, workshops, mentoring, and coaching. For more information visit [www.selfemploymentassistance.ca](http://www.selfemploymentassistance.ca).

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***BUSINESS ENTERPRISE  
RESOURCE NETWORK***

## CAREER CENTRE

Address	Bayfield Mall, 320 Bayfield Street, Unit 57, Barrie, ON L4M 3C1
Phone Number	705-725-8990
TTY:	705-735-4906
Email	<a href="mailto:info@barriecareercentre.com">info@barriecareercentre.com</a>
Website	<a href="http://www.barriecareercentre.com">www.barriecareercentre.com</a>
Areas Served	Barrie and area
Supports and Services	

Helps Ontarians find sustainable employment \* assessment of skills, capabilities, interests and experience \* job search strategies, including resume preparation \* information about different careers and occupations, the local labour market, employment and training opportunities \* on-the-job training and/or work experience and, in some cases, additional support to help maintain employment \* information and referrals to all Employment Ontario Funded Programs including Second Career Program for laid-off workers and the Ontario Self Employment Benefit Program (OSEB), which offers income and entrepreneurial support during the process of developing and launching a business \* information about, and referral to, other community services and supports Incorporates services previously provided through Job Connect, Employment Assistance Services (EAS), Employment Resource Centres and other programs \* Summer Jobs Service program remains separate for the time being



## CAREER HORIZONS CONSULTING INC.

Address	Collingwood, ON (Please call for an appointment)
Phone Number	705-443-8270
Toll Free	1-888-243-1712
Fax Number	519-372-1593
Email	<a href="mailto:career.cathy@bmts.com">career.cathy@bmts.com</a>
Website	<a href="http://www.careerhorizonsjobclub.com">www.careerhorizonsjobclub.com</a>
Areas Served	Collingwood area
Supports and Services	

Career Horizons works on behalf of clients who face barriers to employment including physical disabilities, hearing or vision impairments, learning disabilities or mental health concerns. The first step usually involves preparing an employment plan with our client. At this stage of the process we carefully identify each client's unique goals, skills, abilities, aptitudes and barriers in order to determine what comes next. We can then provide job search assistance, job placements and if required, job coaching. It is important that everyone have a long term plan to grow their career and this starts on day one of a new job.



## CAREER SOLUTIONS

Address	1288 Mosley Street, Units 2 & 3, Wasaga Beach, ON L9Z 2C9
Phone Number	705-429-5543
Fax Number	705-429-3968
Email	<a href="mailto:info@careersolutions.ca">info@careersolutions.ca</a>
Website	<a href="http://www.careersolutions.ca">www.careersolutions.ca</a>
Areas Served	Blue Mountains, Clearview, Collingwood, Wasaga Beach, Elmvale, Thornbury, Stayner and Creemore

### Supports and Services

Helps Ontarians find sustainable employment \* assessment of skills, capabilities, interests and experience \* job search strategies, including resume preparation \* information about different careers and occupations, the local labour market, employment and training opportunities \* on-the-job training and/or work experience and, in some cases, additional support to help maintain employment \* information and referrals to all Employment Ontario Funded Programs including Second Career Program for laid-off workers and the Ontario Self Employment Benefit Program (OSEB), which offers income and entrepreneurial support during the process of developing and launching a business \* information about, and referral to, other community services and supports Incorporates services previously provided through Job Connect, Employment Assistance Services (EAS), Employment Resource Centres and other programs \* Summer Jobs Service program remains separate for the time being



## CAREERS FOR INCLUSION INC.

Address	217-80 Bradford Street, Barrie, ON L4N 6S7
Phone Number	705-721-9614
Fax Number	705-721-6610
Email	<a href="mailto:peggy@careersforinclusion.com">peggy@careersforinclusion.com</a>
Website	<a href="http://www.careersforinclusion.com">www.careersforinclusion.com</a>
Areas Served	Simcoe County
Supports and Services	

### Employment Services for Persons with Disabilities

- Employment Planning
- Self Employment Planning
- Vocational Exploration
- Employment Readiness Activities
- Work Placements and Job Trials
- Resume Development
- Interview Skills
- Job Search Assistance
- Coordination of Accommodations
- Employment Retention Services



## CNIB

Address	10-20 Anne Street South, Barrie, ON L4N 2C6
Phone Number	705-728-3352 1-800-563-2642
Fax Number	705-722-5305
Email	<a href="mailto:info@cnib.ca">info@cnib.ca</a>
Website	<a href="http://www.cnib.ca/en/services/community/employment-services/Pages/default.aspx">www.cnib.ca/en/services/community/employment-services/Pages/default.aspx</a>
Areas Served	Simcoe County and Muskoka District
Supports and Services	

### Open the door to opportunity

- Our career and employment services can give you the information and resources you need to build your job skills and achieve a satisfying career
- Get one-on-one support in exploring your career interests, pursuing job opportunities, networking or building your presentation skills
- Find or become a professional mentor through our online CareerConnect Canada program.
- Learn about tuition and wage subsidies that may be available to help you access training or start a new job



## COLLEGE BOREAL

Address 48 Collier Street,  
Barrie, ON L4M 1G8  
Phone Number 705-722-0454  
Fax Number 705-722-1533  
Email [patricia.rivard-borduas@collegeboreal.ca](mailto:patricia.rivard-borduas@collegeboreal.ca)  
Website [www.employmentoptionsemploi.ca/barrie.html](http://www.employmentoptionsemploi.ca/barrie.html)  
Areas Served Barrie and surrounding area  
Supports and Services

### \*\*\*\*\* Services in French \*\*\*\*\*

Helps Ontarians find sustainable employment \* assessment of skills, capabilities, interests and experience \* job search strategies, including resume preparation \* information about different careers and occupations, the local labour market, employment and training opportunities \* on-the-job training and/or work experience and, in some cases, additional support to help maintain employment \* information and referrals to all Employment Ontario Funded Programs including Second Career Program for laid-off workers and the Ontario Self Employment Benefit Program (OSEB), which offers income and entrepreneurial support during the process of developing and launching a business \* information about, and referral to, other community services and supports



## COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE (CLASS)

Address	125 Dufferin Street South, Alliston, ON L9R 1E9
Phone Number	705-435-4792
Fax Number	705-435-2766
Email	<a href="mailto:marykaytombu@class.on.ca">marykaytombu@class.on.ca</a>
Website	<a href="http://www.class.on.ca">www.class.on.ca</a>
Areas Served	New Tecumseth and surrounding townships of Essa, Adjala- Tosorontio, and parts of Bradford- West Gwillimbury and Innisfil.

### Supports and Services

Transition planning and supports are provided to youth and young adults to ensure a smooth transition from school to community. Services include employment preparation support and development of social and work skills.



## COMMUNITY LIVING HURONIA

Address	283 King Street, Midland, ON L4R 3M5
Phone Number	705-526-4253 ext. 170
Fax Number	705-527-4182
Email	<a href="mailto:lrawlek@clhmidland.on.ca">lrawlek@clhmidland.on.ca</a>
Website	<a href="http://www.clhmidland.on.ca">www.clhmidland.on.ca</a>
Areas Served	Midland, Penetanguishene and surrounding areas
Supports and Services	

Supported Independent Employment Program :  
Pre-employment training, job search, job coaching, skills  
development for job retention for individuals with an  
exceptionality ages 18 years and older.



COMMUNITY LIVING HURONIA

## COMMUNITY LIVING HUNTSVILLE

Address	99 West Rd, Huntsville, ON P1H 1M1
Phone Number	705-789-4543
Fax Number	705-789-0752
Email	<a href="mailto:clh@clhuntsville.ca">clh@clhuntsville.ca</a>
Website	<a href="http://www.communitylivingontario.ca/node/543">www.communitylivingontario.ca/node/543</a>
Areas Served	Huntsville and surrounding area
Supports and Services	

Community Living Huntsville is an organization of professionals dedicated to providing services and supports to people with developmental/intellectual disabilities, and their families, with the focus on community inclusion in all aspects of community life.

Adult Services include community supports that focus on self-help, communication, community awareness, social and academic skills, recreation and leisure, and employment.



## COMMUNITY LIVING SOUTH MUSKOKA

Address	15 Depot Drive, Bracebridge, ON P1L 0A1
Phone Number	705-687-1611
Fax Number	705-687-6355
Email	<a href="mailto:csdgravenhurst@clsm.on.ca">csdgravenhurst@clsm.on.ca</a>
Website	<a href="http://www.clsm.on.ca">www.clsm.on.ca</a>
Areas Served	Muskoka District
Supports and Services	

Services include job search strategies and paid work experience.



## COUNTY OF SIMCOE ONTARIO WORKS

Address	1110 Highway 26 West, Administration Center, Midhurst, ON L0L 1X0
Phone Number	705-722-3132 press #3
Fax Number	705-722-4720
Website	<a href="http://www.simcoe.ca">www.simcoe.ca</a>
Areas Served	Simcoe County
Supports and Services	

Ontario Works employment assistance activities are designed to assist participants in obtaining skills that support progress towards sustainable employment. All applicants and participants are provided with access to the supports they need to achieve these goals. Employment assistance activities and supports include, but are not limited to:

- Structured job search and job search support services
- Employment information sessions
- Community participation (i.e., activities that allow people to contribute to the community and improve their employability)
- Employment placement and job retention services
- A self-employment activity and supports for self-employment development
- Referral to basic Education, ESL or approved training
- Learning, Earning and Parenting (LEAP) program
- Literacy screening, assessment and/or training
- Job-specific skills training
- Screening for substance abuse and referral to assessment and treatment if appropriate

(con't)

The level and type of employment assistance activity provided to a participant is determined based on the local labour market and the experience, skills and circumstances of each applicant or participant.

Participants who are unable to benefit from one or more employment assistance activities due to personal circumstances (e.g., homelessness, transience, or lack of available child care) are supported in resolving these obstacles as a first step towards participation in employment assistance activities.

In addition, participants are provided with financial supports to meet expenses associated with participation in employment assistance activities.



## DEAF ACCESS SIMCOE MUSKOKA

Address	20 Anne Street South, Unit 9, Barrie, ON L4N 2C6
Phone Number	705-728-3577
TTY	705-728-3599
Fax Number	705-728-7613
Email	<a href="mailto:dasm@bellnet.ca">dasm@bellnet.ca</a>
Website	<a href="http://www.deafaccess.ca">www.deafaccess.ca</a>
Areas Served	Simcoe and surrounding area
Supports and Services	

Employment services offered through Deaf Access Simcoe Muskoka provide expertise and resources to culturally Deaf, oral deaf, deafened, and hard of hearing people to increase access to employment opportunities.

In addition, the Employment Services staff works with employers to provide them access to a skilled and diversified workforce.



## DEAF ACCESS SIMCOE MUSKOKA

Address	175 Manitoba Street, Unit 103, Bracebridge, ON P1L 1S3 (Tuesday, Wednesday and Thursday)
Phone Number	705-645-8882
TTY	705-645-6855 1-877-840-8882
Fax Number	705-645-0182
Email	<a href="mailto:dasm@bellnet.ca">dasm@bellnet.ca</a>
Website	<a href="http://www.deafaccess.ca">www.deafaccess.ca</a>
Areas Served	Muskoka District
Supports and Services	

Employment services offered through Deaf Access Simcoe Muskoka provides expertise and resources to culturally Deaf, oral deaf, deafened, and hard of hearing people to increase access to employment opportunities.

In addition, the Employment Services staff works with employers to provide them access to a skilled and diversified workforce.



## DISTRICT OF MUSKOKA, COMMUNITY SERVICES ONTARIO WORKS EMPLOYMENT SUPPORTS & SERVICES

Address	70 Pine St, Bracebridge, ON P1L 1N3
Phone Number	705-645-2412 1-800-461-4215
Fax Number	705-645-5319
Email	<a href="mailto:mcsinfo@muskoka.on.ca">mcsinfo@muskoka.on.ca</a>
Website	<a href="http://www.muskoka.on.ca">www.muskoka.on.ca</a>
Areas Served	Muskoka District
Supports and Services	

Muskoka Community Services also operates Employment Supports and Services Offices in Huntsville, Gravenhurst and Bracebridge.

The offices are an Employment Resource Centre offering free use of computers, job boards, internet and fax access, as well as other supports to assist individuals with their search for employment.



## EMPLOYMENT NORTH

Address	2-410 Muskoka Road South, Gravenhurst, ON P1P 1J4
Phone Number	705-687-6350
Toll-Free	1-800-461-5541
Fax Number	705-687-4250
Email	<a href="mailto:info@employmentnorth.com">info@employmentnorth.com</a>
Website	<a href="http://www.employmentnorth.com">www.employmentnorth.com</a>
Areas Served	Gravenhurst
Supports and Services	

Helps Ontarians find sustainable employment \* assessment of skills, capabilities, interests and experience \* job search strategies, including resume preparation \* information about different careers and occupations, the local labour market, employment and training opportunities \* on-the-job training and/or work experience and, in some cases, additional support to help maintain employment \* information and referrals to all Employment Ontario Funded Programs including Second Career Program for laid-off workers and the Ontario Self Employment Benefit Program (OSEB), which offers income and entrepreneurial support during the process of developing and launching a business \* information about, and referral to, other community services and supports.



## FOCUS COMMUNITY DEVELOPMENT CORPORATION ALLISTON

Address	46 Wellington Street West, Unit 2, Alliston, ON L9R 1G8
Phone Number	705-435-9821
Toll-Free	1-877-513-0187
Fax Number	705-435-0931
Email	<a href="mailto:info@focuscdc.on.ca">info@focuscdc.on.ca</a>
Website	<a href="http://www.focuscdc.on.ca">www.focuscdc.on.ca</a>
Areas Served	South Simcoe
Supports and Services	

- Provides assistance to individuals seeking employment or training in South Simcoe County.
- Supports and services for Persons with Disabilities are also available for clients in Barrie and York Region.
- Work one-on-one to assess clients' needs, barriers, strengths and goals and then helps the clients achieve their goals through counseling and the use of appropriate interventions.
- Employer Services helps clients' access employers.



## FOCUS COMMUNITY DEVELOPMENT CORPORATION ANGUS

Address	199 Mill Street, Angus, ON L0M 1B0
Phone Number	705-424-6335
Toll-Free	1-877-513-0187
Fax Number	705-435-0931
Email	<a href="mailto:info@focuscdc.on.ca">info@focuscdc.on.ca</a>
Website	<a href="http://www.focuscdc.on.ca">www.focuscdc.on.ca</a>
Areas Served	South Simcoe
Supports and Services	

- Provides assistance to individuals seeking employment or training in South Simcoe County.
- Supports and services for Persons with Disabilities are also available for clients in Barrie and York Region.
- Work one-on-one to assess clients' needs, barriers, strengths and goals and then helps the clients achieve their goals through counseling and the use of appropriate interventions.
- Employer Services helps clients' access employers.



## GEORGIAN COLLEGE CENTRE FOR CAREER AND EMPLOYMENT SERVICES BARRIE

Contact	Holly Hie
Address	48 Collier Street, Barrie, ON L4M 1G8
Phone Number	705-722-1505
Fax Number	705-722-1533
Email:	<a href="mailto:iwantajob@georgianc.on.ca">iwantajob@georgianc.on.ca</a>
Website	<a href="http://www.iwantajob.ca">www.iwantajob.ca</a>
Areas Served	Barrie and surrounding areas
Supports and Services	

Georgian College Centre for Career and Employment Services is funded by Employment Ontario and administrated by Georgian College. We value our contribution of Ontario and are proud of our reputation for excellence – excellence in the programs we manage, the quality of service we offer our community, and the results we achieve. Our team of employment professionals welcomes you to our centre and will assist you to find the services that are right for you. We assist residents with career decision making, job search, education and training options, employment placement and retention and development of a plan to return to work. We offer employers a variety of services to assist them in growing their labour force, including access to vital information related to employment and labour standards. This location also offers Summer Jobs Service for students returning to work who are 15-30 and looking for assistance with their summer job search.

GEORGIAN

CENTRE FOR CAREER  
AND EMPLOYMENT  
SERVICES

## GEORGIAN COLLEGE - SUMMER JOBS SERVICES MIDLAND

Address	649 Prospect Blvd, Midland, ON L4R 3K6
Phone Number	705-722-1505
Fax Number	705-722-1533
Email	<a href="mailto:sjsmidland@georgianc.on.ca">sjsmidland@georgianc.on.ca</a>
Website	<a href="http://www.iwantajob.ca">www.iwantajob.ca</a>
Areas Served	Midland
Supports and Services	

Summer Jobs Services offers services and supports to students aged 15-30 looking to secure summer employment who are returning to school in the fall. We provide student with job search support and jobs during the summer months. Summer Jobs Services also delivers a wage subsidy to employers who hire students during the summer months. Some eligibility criteria apply.



## GEORGIAN COLLEGE CENTRE FOR CAREER AND EMPLOYMENT SERVICES ORILLIA

Address	825 Memorial Ave., Room A201, Orillia, ON L3V 6S2
Number	705-329-3102
Fax Number	705-325-8872
Email	<a href="mailto:ccesorillia@georgiancollege.ca">ccesorillia@georgiancollege.ca</a>
Website	<a href="http://www.iwantajob.ca">www.iwantajob.ca</a>
Areas Served	Orillia and surrounding area
Supports and Services	

Georgian College Centre for Career and Employment Services is funded by Employment Ontario and administered by Georgian College. We value our contribution to Ontario and are proud of our reputation for excellence – excellence in the programs we manage, the quality of service we offer our community, and the results we achieve. Our team of employment professionals welcomes you to our centre and will assist you to find the services that are right for you. We assist residents with career decision making, job search, education and training options, employment placement and retention and development of a plan to return to work. We offer employers a variety of services to assist them in growing their labour force, including access to vital information related to employment and labour standards. This location also offers Summer Jobs Service for students returning to work who are 15-30 and looking for assistance with their summer job search.

GEORGIAN

CENTRE FOR CAREER  
AND EMPLOYMENT  
SERVICES

## GOODWILL INDUSTRIES

Address	525 Bryne Drive, Barrie, ON L4N 8X1
Other Location	544 Bayfield Street, Barrie, ON L4M 5A3
Phone Number	705-737-1174
Email	<a href="mailto:khillier@goodwill.on.ca">khillier@goodwill.on.ca</a>
Website	<a href="http://www.goodwill.on.ca">www.goodwill.on.ca</a>
Areas Served	Simcoe County
Supports and Services	

Motto is “Community at work”. A non-profit organization whose main goal is to provide work training and job placement for people with disabilities or employment barriers.



## LA CLÉ DE L'EMPLOI/EMPLOYMENT SERVICES

Address	Village Square Mall, 2 Poyntz Street, Unit 7, C.P. 105, Penetanguishene, ON L9M 1M2
Phone Number	705-549-5227
Fax Number	705-549-0017
Email	<a href="mailto:cre@lacle.ca">cre@lacle.ca</a>
Website	<a href="http://www.lacle.ca/cre">www.lacle.ca/cre</a>
Areas Served	Simcoe North
Supports and Services	

Service provided in French and English - Helps Ontarians find sustainable employment \* assessment of skills, capabilities, interests and experience \* job search strategies, including resume preparation \* information about different careers and occupations, the local labour market, employment and training opportunities \* on-the-job training and/or work experience and, in some cases, additional support to help maintain employment \* information and referrals to all Employment Ontario Funded Programs including Second Career Program for laid-off workers and the Ontario Self Employment Benefit Program (OSEB), which offers income and entrepreneurial support during the process of developing and launching a business \* information about, and referral to, other community services and supports. Fully accessible.



## LE CENTRE DE FORMATION DES ADULTES DE LA CLÉ

Address	2, Marsellus Dr., Unit 5, Barrie ON L4N 0Y4
Phone Number	705-725-9755
Fax Number	705-725-1955
Email	<a href="mailto:formation@lacle.ca">formation@lacle.ca</a>
Website	<a href="http://www.lacle.ca">www.lacle.ca</a>
Areas Served	Barrie, Angus, Orillia, Base Borden, Alliston and surrounding area

### Supports and Services

Le Centre de formation des adultes de Barrie offre des services d'aide pour la mise à jour des compétences essentielles (alphabétisation et formation de base) des francophones de la région. Ces services sont individualisés et centrés sur les besoins des adultes. Il offre aussi une programmation de cours à la communauté désirant améliorer leur français oral, écrit et de base. La programmation offre des cours de français langue seconde, de français au bureau et des groupes de conversation. Des cours d'anglais langue seconde sont également disponibles pour la communauté de la région. Le Centre aide les individus à acquérir les compétences de base pour obtenir ou maintenir un emploi.

La Clé's Adult learning Centre for francophones offers assistance with the update of essential skills (literacy and basic skills). Services are customized and focus on the adult's needs. The Centre also offers a schedule of programs to the community to improve spoken, written and basic French. Programs include French as a second language (FSL), French at work, and French conversation groups. English as a second language (ESL) courses are also available in the area served. The Centre helps individuals acquire the skills needed to obtain and maintain employment.



  
**Centre de formation  
des adultes**

## LE CENTRE DE FORMATION DES ADULTES DE LA CLÉ

Address	Village Square Mall, 2 Poyntz Street, Unit 7, C.P. 105, Penetanguishene, ON L9M 1M2
Phone Number	705-549-5227
Fax Number	705-549-0017
Email	<a href="mailto:formation@lacle.ca">formation@lacle.ca</a>
Website	<a href="http://www.lacle.ca">www.lacle.ca</a>
Areas Served	Simcoe North
Supports and Services	

Le Centre de formation des adultes de Barrie offre des services d'aide pour la mise à jour des compétences essentielles (alphabétisation et formation de base) des francophones de la région. Ces services sont individualisés et centrés sur les besoins des adultes. Il offre aussi une programmation de cours à la communauté désirant améliorer leur français oral, écrit et de base. La programmation offre des cours de français langue seconde, de français au bureau et des groupes de conversation. Des cours d'anglais langue seconde sont également disponibles pour la communauté de la région. Le Centre aide les individus à acquérir les compétences de base pour obtenir ou maintenir un emploi.

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**Centre de formation  
des adultes**



## METIS NATION OF ONTARIO EDUCATION & TRAINING BRANCH

Address	P.O. Box 621, 355 Cranston Crescent, Midland, ON L4R 4L3
Phone Number	705-527-1228
Fax Number	705-526-7537
Email	<a href="mailto:jo-annep2@metisnation.org">jo-annep2@metisnation.org</a>
Website	<a href="http://www.metsnation.org">www.metsnation.org</a>
Areas Served	Simcoe County and Muskoka District

### Supports and Services

Skills training and development is a critical component for supporting Métis people in achieving their career aspirations and advancing the interests of Métis communities across Ontario. In support of this goal, MNOET provides a comprehensive suite of employment programs and services that include career counselling, employment readiness training, wage subsidies, apprenticeship support, mobility assistance, self-employment, youth initiatives and services for clients with disabilities. Programs and services are delivered through community-based service sites across the Province.



## NORTHERN LIGHTS CANADA - BARRIE

Address	231 Bayview Drive, Barrie, ON L4N 4Y5
Phone Number	705-728-0897
Fax Number	705-735-6042
Email	<a href="mailto:dnewell@northernlightscanada.ca">dnewell@northernlightscanada.ca</a>
Website	<a href="http://www.northernlightscanada.ca/barrie">www.northernlightscanada.ca/barrie</a>
Areas Served	Barrie and area
Supports and Services	

Our centre delivers a full range of employment programs and services and/or offers links to other programs in the community. We work together with our client to ensure they can access the service they need to achieve their employment and training goals. We offer the following to job seekers:

- Computers with Internet
- Access to printer, scanners, telephones, photocopiers, and fax
- Information on job search techniques
- Job postings
- Employer, community, apprenticeship, and training information
- Workshops and information on a range of employment topics

We work with employers to assist with their hiring needs by finding the right candidate for their company.



## NORTHERN LIGHTS CANADA - BRACEBRIDGE

Address	195 Wellington Street, Unit 11, Bracebridge, ON P1L 1C2
Phone Number	1-800-361-4642
Fax Number	705-646-2611
Email	<a href="mailto:jcrate@northernlightscanada.ca">jcrate@northernlightscanada.ca</a>
Website	<a href="http://www.northernlightscanada.ca/bracebridge">www.northernlightscanada.ca/bracebridge</a>
Areas Served	Muskoka District
Supports and Services	

Our centre delivers a full range of employment programs and services and/or offers links to other programs in the community. We work together with our client to ensure they can access the service they need to achieve their employment and training goals. We offer the following to job seekers:

- Computers with Internet
- Access to printer, scanners, telephones, photocopiers, and fax
- Information on job search techniques
- Job postings
- Employer, community, apprenticeship, and training information
- Workshops and information on a range of employment topics

We work with employers to assist with their hiring needs by finding the right candidate for their company.



## NORTHERN LIGHTS CANADA – BURK'S FALLS

Address	205 Ontario Street, Burk's Falls, ON P0A 1C0
Phone Number	705-382-6086
Fax Number	705-382-6611
Email	<a href="mailto:pschneider@northernlightscanada.ca">pschneider@northernlightscanada.ca</a>
Website	<a href="http://www.northernlightscanada.ca/burksfalls">www.northernlightscanada.ca/burksfalls</a>
Areas Served	Muskoka District
Supports and Services	

Our centre delivers a full range of employment programs and services and/or offers links to other programs in the community. We work together with our client to ensure they can access the service they need to achieve their employment and training goals. We offer the following to job seekers:

- Computers with Internet
- Access to printer, scanners, telephones, photocopiers, and fax
- Information on job search techniques
- Job postings
- Employer, community, apprenticeship, and training information
- Workshops and information on a range of employment topics

We work with employers to assist with their hiring needs by finding the right candidate for their company.



## NORTHERN LIGHTS CANADA – INNISFIL

Address	1070 Innisfil Beach Road, Innisfil, ON L9S 4T9
Phone Number	705-431-6913
Fax Number	705-431-4783
Email	<a href="mailto:sohalloran@northernlightscanada.ca">sohalloran@northernlightscanada.ca</a>
Website	<a href="http://www.northernlightscanada.ca/innisfil">www.northernlightscanada.ca/innisfil</a>
Areas Served	Innisfil and area
Supports and Services	

Our centre delivers a full range of employment programs and services and/or offers links to other programs in the community. We work together with our client to ensure they can access the service they need to achieve their employment and training goals.

We offer the following to job seekers:

- Computers with Internet
- Access to printer, scanners, telephones, photocopiers, and fax
- Information on job search techniques
- Job postings
- Employer, community, apprenticeship, and training information
- Workshops and information on a range of employment topics

We work with employers to assist with their hiring needs by finding the right candidate for their company.



## NORTHERN LIGHTS CANADA - ORILLIA

Address	50 Andrew Street South, Suite 102, Orillia, ON L3V 7T5
Phone Number	705-325-9299
Fax Number	705-325-4340
Email	<a href="mailto:sterry@northernlightscanada.ca">sterry@northernlightscanada.ca</a>
Website	<a href="http://www.northernlightscanada.ca/orillia">www.northernlightscanada.ca/orillia</a>
Areas Served	Orillia and area
Supports and Services	

Our centre delivers a full range of employment programs and services and/or offers links to other programs in the community. We work together with our client to ensure they can access the service they need to achieve their employment and training goals.

We offer the following to job seekers:

- Computers with Internet
- Access to printer, scanners, telephones, photocopiers, and fax
- Information on job search techniques
- Job postings
- Employer, community, apprenticeship, and training information
- Workshops and information on a range of employment topics

We work with employers to assist with their hiring needs by finding the right candidate for their company.



## ONTARIO DISABILITY SUPPORT PROGRAM EMPLOYMENT SUPPORTS PROGRAM

Address	34 Simcoe Street, Barrie, ON L4N 6T4
Phone Number	705-737-1311 ext. 0 1-800-461-7551 ext. 0
Fax Number	705-737-4197
Website	<a href="http://www.mcass.gov.on.ca/en/mcass/programs/social/odsp/">www.mcass.gov.on.ca/en/mcass/programs/social/odsp/</a>
Areas Served	Simcoe County
Supports and Services	

Connects people with disabilities to sustainable, competitive employment and provides the supports clients need to retain jobs and advance their careers.



MINISTRY OF COMMUNITY AND SOCIAL SERVICES

## ONTARIO DISABILITY SUPPORT PROGRAM BRACEBRIDGE OFFICE

Address	50 Ball's Drive, Suite 1, Bracebridge, ON P1L 1T1
Phone Number	705-645-8718
Toll Free	1-800-665-9718
Fax Number	705-645-7568
Email	<a href="mailto:margaret.buddo@ontario.ca">margaret.buddo@ontario.ca</a>
Website	<a href="http://www.mcass.gov.on.ca/en/mcass/programs/social/odsp">www.mcass.gov.on.ca/en/mcass/programs/social/odsp</a>
Areas Served	Muskoka District, Parry Sound District, and South Algonquin Township in Nipissing District

### Supports and Services

The Ontario Disability Support Program provides people with disabilities who are eligible with:

- Income Support to assist with living expenses and other related benefits.
- Employment Support to assist with preparing for and finding a job.

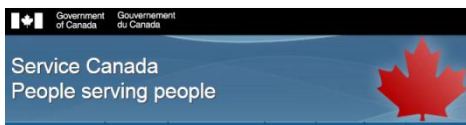


MINISTRY OF COMMUNITY AND SOCIAL SERVICES

## SERVICE CANADA

Address	48 Owen Street, Barrie, ON L4M 3H1 Huronian Mall, 9225 Highway 93 Midland, Ontario L4R 4K4
Phone Number	705-727-4199 705-526-5282
Fax Number	705-725-2501 705-526-0316
Email	<a href="mailto:natalie.munroe@servicecanada.gc.ca">natalie.munroe@servicecanada.gc.ca</a> <a href="mailto:louise.therrien@servicecanada.gc.ca">louise.therrien@servicecanada.gc.ca</a>
Website	<a href="http://www.servicecanada.gc.ca">www.servicecanada.gc.ca</a>
Areas Served	Simcoe County Muskoka District
Supports and Services	

Fund designed to help people with disabilities prepare for and obtain employment or self-employment \* provides financial help, through a contribution for employment services to people with disabilities \* services may be provided directly to individuals or through organizations with projects funded by the Opportunities Fund \* funds may also be provided to cover the costs of special devices to accommodate a person with a disability \* activities may include wage subsidies to employers to encourage them to hire people with disabilities, helping individuals start their own business, helping individuals increase their employment skills, financial assistance for skills upgrading, work experience opportunities, and job search support



## SIMCOE COMMUNITY SERVICES

Address	320 Bayfield St, Bayfield Mall, Unit 79, Barrie, ON L4M 3C1 4 King St, Orillia, ON L3V 1R1
Phone Number	705-727-1234 ext. 6226
Fax Number	705-727-0280
Email	<a href="mailto:inquiries@simcoecommunityservices.ca">inquiries@simcoecommunityservices.ca</a>
Website	<a href="http://www.simcoecommunityservices.ca">www.simcoecommunityservices.ca</a>
Areas Served	Barrie, Orillia and surrounding areas

### Supports and Services

Supported Employment Services including planning, pre-employment preparation, job search and development, supports to obtain and maintain competitive employment and resource and referral to appropriate alternate community services.

Services are provided to persons with a developmental disability for youth 16 years and over still in school, and adults 18 and over.

Adults 18 and over must apply through Developmental Services Ontario 1-855-277-2121.



## SPINAL CORD INJURY ONTARIO

Address	111 - 80 Bradford Street, Barrie, ON L4N 6S7
Phone Number	705-726-4546
Toll Free	1-800-870-5670
Fax Number	705-726-5054
Email	<a href="mailto:Heather.hollingshead@sciontario.org">Heather.hollingshead@sciontario.org</a>
Website	<a href="http://www.sciontario.org/barrie">www.sciontario.org/barrie</a>
Areas Served	Simcoe County, Haliburton, Grey County and surrounding areas
Supports and Services	

Spinal Cord Injury Ontario, Regional Services provides information and education on topics such as:

- Housing
- Health
- Assistive devices & equipment
- Transportation
- Finances
- Community involvement
- Peer support
- Education



## TRACKS

Address	50 Hume Street, Collingwood, ON L9Y 1V2
Phone Number	705-444-1580
Fax Number	705-444-1338
Email	<a href="mailto:tracks@tracks.on.ca">tracks@tracks.on.ca</a>
Website	<a href="http://www.tracks.on.ca">www.tracks.on.ca</a>
Areas Served	Blue Mountains, Clearview, Collingwood, Wasaga Beach

### Supports and Services

Helps Ontarians find sustainable employment \* assessment of skills, capabilities, interests and experience \* job search strategies, including resume preparation \* information about different careers and occupations, the local labour market, employment and training opportunities \* on-the-job training and/or work experience and, in some cases, additional support to help maintain employment \* information and referrals to all Employment Ontario Funded Programs including Second Career Program for laid-off workers and the Ontario Self Employment Benefit Program (OSEB), which offers income and entrepreneurial support during the process of developing and launching a business \* information about, and referral to, other community services and supports

#### *Additional services available:*

Self-service information and resources, Assisted services, Summer Jobs Service



## TRANSITION AU TRAVAIL

Address	2, Marsellus Drive, Unit 5, Barrie ON L4N 0Y4
Phone Number	705-725-9755
Fax Number	705-725-1955
Email	<a href="mailto:tat@lacle.ca">tat@lacle.ca</a>
Website	<a href="http://www.lacle.ca">www.lacle.ca</a>
Areas Served	Simcoe County

### Supports and Services

Programme visant à répondre aux besoins particuliers des jeunes âgés de 18 à 30 ans qui font face à des obstacles à l'emploi. Le programme permet aux participants d'acquérir les compétences, l'expérience de travail et les aptitudes nécessaires pour faire une transition réussie vers le marché du travail.

#### Clientèle visée :

- Chef de famille monoparentale;
- Jeune Autochtone;
- Jeune handicapé;
- Jeune qui a récemment immigré;
- Jeune vivant en régions rurales ou éloignées; ou
- Jeune qui n'a pas terminé ses études secondaires

A client-centered program designed for youth from 18 to 30 years of age who are facing barriers to employment. The program assist participants to obtain the knowledge and develop the broad range of skills and work experience needed to participate in the labour market.

#### Target audience includes youth who:

- Are single parents;
- Of Aboriginal descent;
- Have disabilities;
- Are recent immigrants;
- Live in rural or remote areas; or
- Have not completed high school.



**Transition au travail**

*le*

## WAYPOINT CENTRE FOR MENTAL HEALTH CARE EMPLOYMENT AND EDUCATION SERVICES

Address	334 King Street, Unit 2, Midland, ON L4R 3M8
Phone Number	705-549-3181 ext. 2544
Fax Number	705-527-5323
Email	<a href="mailto:mmcdonald@waypointcentre.ca">mmcdonald@waypointcentre.ca</a>
Website	<a href="http://www.waypointcentre.ca">www.waypointcentre.ca</a>
Areas Served	Simcoe County and Muskoka District

### Supports and Services

Rehabilitation Counselling includes:

\* intake \* assessment \* goal setting \* coordination of service network.

Employment Services include: Individual or group setting. Career Connections is an employment readiness program covering: \* life skills \* self-assessment \* job search \* resume writing \* links to education and training \* liaison with other employment services. Ongoing support as needed.

Education Services include: assessment \* counselling \* Individual or group sessions \* Support with language, math, and computer literacy and upgrading \* English as a Second Language \* linking to community educational services and accessing available educational funding.



## WENDAT COMMUNITY PROGRAMS

Address	Box 832, 237 Second Street, Midland, ON L4R 4P4
Phone Number	705-526-1305
Fax Number	705-526-9248
Email	<a href="mailto:lorna@wendatprograms.com">lorna@wendatprograms.com</a>
Website	<a href="http://wendat.mhcop.on.ca/">http://wendat.mhcop.on.ca/</a>
Areas Served	North Simcoe
Supports and Services	

Supported employment opportunities within our social-recreation program for persons who have experienced a mental illness.



## YMCA YOUTH SERVICES - BARRIE

Address	49 High St, Ste 101-A, Barrie, ON L4N 5J4
Phone Number	705-726-5572
Fax Number	705-726-5058
Email	<a href="mailto:ymca_youthservices@ymca.ca">ymca_youthservices@ymca.ca</a>
Website	<a href="http://www.ymcaofsimcoemuskoka.ca">www.ymcaofsimcoemuskoka.ca</a>
Areas Served	Simcoe County
Supports and Services	

Provides services to youth seeking support in returning to school, in finding work, in dealing with addictions, in managing antisocial behaviours, and generally in becoming contributing members of their community \* offers one to one peer mentoring, group workshops, and job search support. \* offers resources such as computer, fax, printer and phone access as well as resume and cover letter assistance, job postings, community directories, job referrals, job fair information, employment program outlines and agency resource information.

Programs available:

- **Youth Quest**  
This program combines group work with a paid work experience to encourage the development of employability and occupational skills.
- **YMCA Summer Company**



**YMCA of  
Simcoe/Muskoka**

## YMCA EMPLOYMENT SERVICES - HUNTSVILLE

Address	60 King William Street, Huntsville, ON P1H 1E4
Phone Number	705-787-0349
Fax Number	705-787-0512
Email	<a href="mailto:huntsvilleerc@ymca.ca">huntsvilleerc@ymca.ca</a>
Website	<a href="http://www.ymcaofsimcoemuskoka.ca">www.ymcaofsimcoemuskoka.ca</a>
Areas Served	North Muskoka
Supports and Services	

YMCA Employment Services – Huntsville assists people who are trying to return to work through labour trends information, providing career decision making and job search tools, and suggesting other services that may help. A one-on-one session with an employment specialist is available to help a person identify programs and services that are available to help meet their return-to-work goals.

Self-serve employment resources include internet and e-mail access, phone, fax, laser printer and photocopier free of charge. The Centre also has information such as local newspapers, market trend reports, career and educational guides, how to write resumes and cover letters, do job searches, etc.

Workshops target job search topics such as interview skills, resume design, the hidden job market, etc. This Employment Ontario project is funded in part by the Government of Canada.



**YMCA of  
Simcoe/Muskoka**

## YMCA MIDLAND

Address	Christian Island, ON L9M 0A9
Phone Number	705-528-0845
Fax Number	705-528-0846
Email	<a href="mailto:midlanderc@ymca.ca">midlanderc@ymca.ca</a>
Website	<a href="http://www.ymcaofsimcoemuskoka.ca">www.ymcaofsimcoemuskoka.ca</a>
Areas Served	Christian Island, Midland and Penetanguishene
Supports and Services	

- Employment Counselling Services
- Free Service for Job Seekers
- Workshops
- Self Help Services
- Employment Counselling
- Provide one-on-one support with job search
- Book an appointment to discover if you are eligible for Employment Ontario Interventions
- Outreach appointments available once a week at the Midland Employment Resource Centre, YMCA of Simcoe / Muskoka located at 334 King St., Midland



**YMCA of  
Simcoe/Muskoka**

## A special thank you to 211



How do you connect with over **56,000** community & social services across Ontario?

Simple! Dial **211** or search **211Ontario.ca**.

*We are experts on community and social services!*

*...and we offer live answer, 24/7 & provide multilingual services.*



■ **211** is the **helpline** for community and social service information in Ontario.

■ **211** helps you find financial & social assistance, housing and utility help, food assistance and meal programs, newcomer services, and much more.

■ **211's** helpline is answered by trained Information and Referral Specialists.

■ Dial **911** for police, fire and medical emergencies.

■ Dial **411** for business and residential phone numbers.







Simcoe Muskoka  
**Workforce  
Development Board**

**18 Alliance Blvd., Unit 22,  
Barrie, On L4M 5A5  
705-725-1011  
1-800-337-4598  
[info@smwdb.com](mailto:info@smwdb.com)  
[smwdb.com](http://smwdb.com)**

This Employment Ontario Project is funded by the Government of Ontario. The views expressed in this document do not necessarily reflect those of Employment Ontario.

Ce projet Emploi Ontario est financé par le gouvernement de l'Ontario. Les points de vue exprimés dans le présent document ne reflètent pas nécessairement ceux d'Emploi Ontario.

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**EMPLOYMENT  
ONTARIO**

Your job is out there. We'll help you find it.